



OFFICE OF  
THE CITY CLERK

# Creation of a Joint Advisory Body

May 2021



# JOINT COMMISSION

## Established by Council & Other Entity

- Body comprised of members approved by Council and other entity
- Council defines the subject matter(s)
- Council outlines size and compliance:
  - Texas Open Meetings Act (TOMA)
  - Residency requirements
  - Training/attendance requirements
  - Desired experience
- Established by Resolution



# THE PROCESS

## 1. COUNCIL COMMITTEE

1. Approve recommendation to bring forth resolution to Council
2. Initiate an IFC with co-sponsors for a resolution
3. Place resolution creating joint commission on a Council Agenda

## 2. RESOLUTION

- Purpose and specific duties of the joint commission
- Size of the commission - which entities approve membership
- What are the specific membership requirements
- Should members be required to file SFI under section 2-7-72

# NEXT STEPS

1. Staff reach out to Travis County to confirm County's interest in participating
2. Council Committee recommendation and resolution on the creation of body including:
  - Purpose and duties of the commission
  - Entities who are members
  - Commission complies with TOMA
  - Number of members
  - Specific membership requirements

The image features a dark, moody background. On the left side, there is a close-up of a branch with small, dark, oval-shaped leaves, some of which have small droplets on them. A large, solid white rectangle occupies the right half of the image. The word "QUESTIONS" is written in a bold, black, sans-serif font, centered within the white rectangle.

**QUESTIONS**